



## The Institute of Quarrying Australia

### Supply Industry Group Charter / Section 4.6

#### **SUPPLY INDUSTRY GROUP CHARTER**

##### **Objectives of the Supply Industry Group**

The Supply Industry Group ('SIG') comprises the General Manager and the Chairperson of the event Organising Committee who are responsible for liaising with all suppliers at the annual conference to obtain appropriate feedback to assist with the planning of future conferences.

Key responsibilities of the SIG include the following:

- To review the annual exhibition procedures;
- To ensure that Board and Advisory Council members are aware of the issues affecting Supply Industry members;
- To informally observe the management of the Conference Exhibition booths; and
- Act as contact / support co-ordinator at the conferences, between event organisers, hire companies and conference venue;
- To undertake a formal feedback survey of all exhibitors at the Annual Conference and provide suggestions for improvements;
- To encourage active participation at the joint venture conferences by industry suppliers;
- To encourage active Supply Industry representatives at the IQA branch level;
- To work in co-operation with Quarry Magazine in maintaining a comprehensive Supply Industry data base;

##### **Empowerment of the SIG**

The SIG will refer any significant matters or issues to the Board for consideration, with recommendations on appropriate remedy. The IQA Board has the discretion to override a recommendation of the SIG.

##### **Reporting to the Board**

The SIG will report as necessary to the Board on the outcome of any planned or ad hoc findings.

The SIG shall review their terms of reference annually, including their membership and the results of their work and so report to the Board.