



The Institute of Quarrying Australia

IQA Operational / Branch Procedures /

Section 9.2

Financial Reporting

9.1.1 Monthly reports to all Branches from National Accounts Office will consist of:-

- Profit & loss report noting Budget to Actual figures comparison and/or Current Year to Last Year's figures comparison.
- Individual current Profit & Loss Statement (generated from the MYOB system);
- Break-down by transaction where warranted/necessary;
- Outstanding debtors / customers.