## **Award Application Form 2017**





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The application form must be completed by the nominating RTO

All portfolios must be submitted in hard-copy

Nominee Name				
Address				
Telephone	work	home		mobile
email	work		home	
Preferred contact method (Circle one)	At home/work By phone/email any			
Signed applicant/nominee				Date
Nominator RTO's Only	RTO Name:  RTO Representative:			
Address				
Telephone	work	home		mobile
email	work		home	
Preferred contact method (Circle one)	At home/work By phone/email any			
Signed by nominator				Date:
Office only Date received				
Eligibility Member in the IQA. Member No:				

Purpose of Award	To recognise the best prepared Portfolio of Evidence submitted to a Registered Training Organisation in support of the applicant seeking accreditation for either: Certificate IV, Diploma or Advanced Diploma in an Australian national training package applicable to their employment in the extractive or related industries.		
Award Criteria	RTO's are invited to nominate one candidate from successful graduates in previous 12 months to June 30, 2017 for each qualification.		
	Applicants will be judged against the following criteria		
	The evidence must clearly support the competence of the individual.		
	The evidence should be predominantly self-prepared, though some RTO help is not unwarranted.		
	<ul> <li>While the RTO assessment guide is important it should be supported by actual evidence of the individual's own application of knowledge and skills.</li> </ul>		
	<ul> <li>A useful and pertinent reference system is important.</li> </ul>		
	<ul> <li>It is adequate to refer to company policies and procedures except where the individual has developed, implemented or revised them and therefore their inclusion is evidence of their individual effort.</li> </ul>		
	<ul> <li>Evidence of other learning and a commitment to on-going learning are valuable evidence.</li> </ul>		
	<ul> <li>First hand testimonial evidence from management, team members and third parties are valuable evidence.</li> </ul>		

RTO - please state why this candidate is your chosen nomination	

Attachments	List evidence submitted by RTO to support this application		
	Note: This must include the individual's portfolio of evidence.		