

		IQA Policy P16	
National Secretariat		Representation on National Industry, Government or Advisory Bodies & Committees	
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Introduction

Industry Committee Representation

Representatives on national industry, government or advisory bodies is to be determined by the Board of Directors.

IQA Representatives should be selected on the basis of skills, knowledge and ability to service and attend such meetings.

Representation shall be open to IQA members at large. Nominated representatives will be required to report back to the IQA Board as and when appropriate.

Board appointees guidelines

The IQA appointees would need to be a representative from the IQA Board, Branch or Sub-Branch or a suitably qualified person nominated by the IQA Board.

Appointees for national bodies & committees can only be appointed by the IQA Board.

The IQA Appointees need to liaise with the CEO prior to each national body meeting to ensure that no misrepresentation on key quarry industry matters occurred.

Appointee terms would be for a two year period and can be extended by the Board if deemed appropriate.

The Corporate Governance Committee would call for new national body nominations and the Board would appoint the voluntary IQA representative or the Branches / Sub-Branched can nominate to the IQA board for representatives on State industry, government or advisory bodies.

Reporting requirements

The IQA appointees have to provide a written report to the CEO on the outcomes of the national committee meetings. The CEO would determine whether a report would be provided to the IQA Board.

Interaction with the CCAA

The IQA CEO and the CCAA CEO will have continued dialogue on the representation of the IQA and CCAA on national advisory bodies and committees to ensure that no duplication occurs.

Current national representation includes:

1. **Australian Standards** - CE-012 (Aggregates and Rock for Engineering Purposes)
2. **Australian Standards** - CE-005 (Explosives – Storage and Use)
3. **RIISC** - Extractive Training Package Working Party
4. **CCAA** - National Extractive Industries Committee.
5. **CMIC** - IQA-CCAA Joint Organising Committee.